



Facility

Name: *Region IX Head Start - Capitan*

License Number: 69560

Address: *150 Forrest Ave, Capitan, NM 88316*

Phone: 5752575025

Fax:

E-mail: *leah.acosta@regionix.org*

License Information

Type: *5 Star FOCUS Child
Care Center*

Status: *Licensed*

Issue Date: *11/29/2017*

Expiration Date:
11/28/2018

Capacity

Over Age 2: *29*

Under Age 2: *0*

Night Care: *0*

Playground: *42*

Square Footage: *815*

Census

Over 2: *15*

Under 2: *0*

Classrooms

Number of Classrooms: *1*

Days and Hours of Operation

Monday

7:45 AM - 2:15 PM

Tuesday

7:45 AM - 2:15 PM

Wednesday

7:45 AM - 2:15 PM

Thursday

7:45 AM - 2:15 PM

Friday

Closed

Saturday

Closed

Sunday

Closed

Inspection

Date: *09/18/2018*

Time In: *10:40 AM*

Time Out: *11:56 AM*

Purpose: *Annual*

Licensure

8.16.2.11 A Types of Licenses

Compliance

8.16.2.11 B Renewal of License

Compliance

8.16.2.11 D Non-transferable Restrictions of License

Compliance

8.16.2.12 A, K, M Licensing Actions and Administrative Appeals

Compliance

8.16.2.17 E, F Surveys for Child Care Facilities

Compliance

8.16.2.18 D Complaints

Compliance

8.16.2.21 A Licensing Requirements

Compliance

8.16.2.21 B Capacity of Centers

Compliance

Administrative Requirements *(continued)*

8.16.2.21 C Incident Reporting Requirements

Compliance

Administrative Requirements

8.16.2.22 A Administrative Records

Compliance

8.16.2.22 B Mission, Philosophy and Curriculum Statement

Compliance

8.16.2.22 C Policy and Procedures

Compliance

8.16.2.22 D Family Handbook

Not Inspected

8.16.2.22 E Children's Records

Non-compliance

Of the 14 children's records reviewed, 14 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.22 form for the child(ren) with no immunization/exemption.

Corrective Action Plan

Parents will be advised to submit a complete and up-to-date immunization record or exemption. The center will review all children's records to ensure complete information is on file.

Regulation: 8.16.2.22.E.1.e.

Date to be Completed: 10/18/2018

8.16.2.22 F Personnel Records

Compliance

8.16.2.22 G Personnel Handbook

Not Inspected

Personnel & Staffing

8.16.2.23 A Personnel and Staffing Requirements

Compliance

8.16.2.23 B Staff Qualifications and Training

Compliance

8.16.2.23 C Staff/Child Ratios and Group Sizes

Compliance

Services & Care of Children

8.16.2.24 A Guidance

Compliance

8.16.2.24 B Naps or Rest Period

Not Inspected

8.16.2.24 C Additional Requirements for Infants and Toddlers

N/A

8.16.2.24 D Diapering and Toileting

Compliance

8.16.2.24 E Additional Requirements for Children with Special Needs

Compliance

8.16.2.24 F Additional Requirements for Night Care

N/A

8.16.2.24 G Physical Environment

Compliance

Services & Care of Children (*continued*)

8.16.2.24 H Social-Emotional Responsive Environment	<i>Compliance</i>
8.16.2.24 I Equipment and Program	<i>Compliance</i>
8.16.2.24 J Outdoor Play Areas	<i>Compliance</i>
8.16.2.24 K Swimming, Wadding and Water	<i>N/A</i>
8.16.2.24 L Field Trips	<i>N/A</i>

Food Service

8.16.2.25 B Meals and Snacks	<i>Compliance</i>
8.16.2.25 C Menus	<i>Compliance</i>
8.16.2.25 D Kitchens	<i>Not Inspected</i>
8.16.2.25 E Meal Times	<i>Compliance</i>

Health & Safety Requirements

8.16.2.26 A Hygiene	<i>Compliance</i>
8.16.2.26 B First Aid Requirements	<i>Compliance</i>
8.16.2.26 C Medication	<i>N/A</i>
8.16.2.27 A-D Illness Requirements for Centers	<i>N/A</i>
8.16.2.28 A-H Transportation Requirements for Centers	<i>N/A</i>

Buildings, Grounds & Safety

8.16.2.29 A Housekeeping	<i>Compliance</i>
8.16.2.29 B Pest Control	<i>N/A</i>
8.16.2.29 C Mechanical Systems	<i>Compliance</i>
8.16.2.29 D Water and Waste	<i>Compliance</i>
8.16.2.29 E Lighting, Lighting Fixtures and Electrical	<i>Compliance</i>
8.16.2.29 F Exits and Windows	<i>Compliance</i>
8.16.2.29 G Toilet and Bathing Facilities	<i>Compliance</i>

Buildings, Grounds & Safety (continued)**8.16.2.29 H Safety Compliance****Non-compliance**

The center does not have a minimum of two 2A10BC fire extinguishers, one located in the kitchen or food preparation area, and one centrally located in the center.

Corrective Action Plan

The center will provide a 2A10BC fire extinguisher in a central location.

Regulation: 8.16.2.29.H.3.j.

Date to be Completed: 10/18/2018

8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances

N/A

8.16.2.29 J Pets

N/A

Additional Comments

None

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: Sandra Connolly



Facility Representative: Leah Jo Acosta